

**Sebring Regional Airport & Industrial Park  
Community Redevelopment Agency  
Telephonic Technology – Conference Call  
Commission Meeting Agenda  
May 21, 2020**

**Following SAA Board Meeting**

**Hendricks Field Center  
Sebring Airside Center**

**1. OPENING ITEMS**

**a) Call to Order**

Executive Order No. 20-52, issued by the Office of Governor Ron Desantis on March 9, 2020, declared a state of emergency in Florida and that order remains in effect today. Pursuant to Executive Order No. 20-69 issued by the Office of Governor Ron Desantis on March 20, 2020, , as extended by Executive Order No. 20-112, local government bodies may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

During this virtual meeting, please place your phone on mute when you are not speaking, to minimize potential background noise.

The public will be afforded an opportunity to address this Board today on all items on the agenda, but please do so only when I call for public input.

When you address the Board, please identify yourself so we can have a clear record of today's meeting

**b) Roll Call**

**c) Set the Agenda**

**2. CONSENT AGENDA**

**a) Approve April 2020 Minutes**

**b) Approve April 2020 Invoices**

**3. ACTION ITEMS**

**4. MISCELLANEOUS**

**5. BOARD OF COMMISSIONERS' BUSINESS**

**6. CONCERNS OF THE PUBLIC**

**7. EMERGENCY BUSINESS**

## **8. ADJOURNMENT**

If a person decides to appeal any decision made by the Board at any meeting or hearing, he will need a verbatim record of the proceedings. The record must include the testimony and evidence upon which the appeal is to be based. Sebring Airport Authority also gives notice that the Chairman is authorized to cancel or postpone any scheduled meeting or hearing by directing the Executive Director to so inform all Board members and any other interested parties and the press. Sebring Airport Authority does not discriminate upon the basis of any individual's disability status. This non-discriminatory policy involves every aspect of the Board's functions, including one's access to, participation in, employment of, or treatment in its programs or activities. Anyone requiring reasonable accommodations as provided for in the Americans with Disabilities Act should contact Beverly K. Glarner, Sebring Airport Authority at 863-314-1301.

**Note:** Additional staff items may be interested if the come in after the agenda deadline.

**SEBRING REGIONAL AIRPORT & INDUSTRIAL PARK  
COMMUNITY REDEVELOPMENT AGENCY MEETING  
April 16, 2020**

The Sebring Regional Airport & Industrial Park Community Redevelopment Agency Board of Commissioners held a Telephonic-Technology conference call meeting April 16, 2020 at 1:44 p.m. A quorum was met, and the following were in attendance:

Stanley Wells	-	Chairman
Craig Johnson	-	Secretary
Pete McDevitt	-	Asst. Secretary
Mark Andrews	-	Board Member
Sid Valentine	-	Board Member
Carl Cool	-	Board Member

Also

Mike Willingham	-	Executive Director
Beverly Glarner	-	Executive Assistance
Colleen Plonsky	-	Director of Finance
Bob Swaine	-	Swaine and Harris
Jason Ali	-	Volo Aviation
Kevin McCauley	-	Avcon
Craig Sueich	-	Atkins
Tricia Fantiano	-	Amherst Consulting

**1. OPENING ITEMS**

**A. Call to Order**

The CRA Meeting was called to order at 1:44 p.m.

**B. Roll Call**

Stanley Wells, Pete McDevitt, Craig Johnson, Sid Valentine, Carl Cool and Mark Andrews were present for the meeting. Terrill Morris was absent.

**C. Set the Agenda**

There was a motion to set the agenda by Carl Cool and a second by Craig Johnson. The motion was passed with aye votes by McDevitt, Andrews, Wells, Cool, Valentine and Johnson.

**2. CONSENT AGENDA**

**Approve the Consent Agenda:**

There was a motion by Carl Cool to approve the Consent Agenda and a second by Craig Johnson. The motion was passed with aye votes by Wells, McDevitt, Johnson, Valentine, Cool and Andrews.

**3. ACTION ITEMS**

**A. Project Assistance Agreement – Airfield Marking Project (Runway 14-32 & 1-19)**

Mike Willingham presented this item. Pete McDevitt made a motion to approve a with a second to the motion by Craig Johnson. The motion passed with aye votes from Wells, McDevitt, Johnson, Valentine, Cool and Andrews.

**B. CRA Resolution 20-03 approving Budget Amendment C20-02**

Colleen Plonsky presented this item. Craig Johnson made a motion to approve a with a second to the motion by Carl Cool. The motion passed with aye votes from Wells, McDevitt, Johnson, Valentine, Cool and Andrews.

**4. MISCELLANEOUS**

**5. BOARD OF COMMISSIONERS' BUSINESS**

**6. CONCERNS OF THE PUBLIC**

**7. EMERGENCY BUSINESS**

**8. ADJOURNMENT**

Meeting was adjourned at 1:50 p.m.

  
\_\_\_\_\_  
Mike Willingham, Ex. Director

5.21.19  
\_\_\_\_\_  
Approved by Board

**Accounts Payable Aged Invoice Report**  
**Open Invoices - Aged by Invoice Date - As of 5/13/2020**  
**Sebring Airport Authority (CRA)**

<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Due Date</b>	<b>Invoice Balance</b>	<b>Current</b>	<b>30 Day</b>	<b>60 Day</b>	<b>90 Day</b>	<b>120 Day</b>	
<b>SHUTTS Shutts &amp; Bowen LLP</b>									
1449145	4/30/2020	5/31/2020	4,941.44	4,941.44	0.00	0.00	0.00	0.00	CRA: Legal Services April 2020
<b>Vendor SHUTTS Totals:</b>			<u>4,941.44</u>	<u>4,941.44</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
<b>Report Totals:</b>			<u><u>4,941.44</u></u>	<u><u>4,941.44</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	

**CRA Year to Date Income Statement  
For The 6 Periods Ended 3/31/2020**

**Sebring Airport Authority (SAA)**

	Year to Date	2019-2020 YTD Budget	Variance	Variance %
<b>Revenue</b>				
<b>Operating Revenue</b>				
INTEREST INCOME - CRA	4,770.69	7,500.00	-2,729.31	-36.39
<b>Total Operating Revenue:</b>	<b>4,770.69</b>	<b>7,500.00</b>	<b>-2,729.31</b>	<b>-36.39</b>
<b>Community Redevelopment Agency</b>				
CRA INCREMENTAL TAX REVENUE	392,301.00	392,301.00	0.00	0.00
<b>Total Community Redevelopment Agency:</b>	<b>392,301.00</b>	<b>392,301.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Revenue:</b>	<b>397,071.69</b>	<b>399,801.00</b>	<b>-2,729.31</b>	<b>-0.68</b>
<b>Gross Profit:</b>	<b>397,071.69</b>	<b>399,801.00</b>	<b>-2,729.31</b>	<b>-0.68</b>
<b>Expenses</b>				
CRA PROFESSIONAL SERVICES	1,143.00	1,800.00	657.00	36.50
CRA LEGAL SERVICES	19,895.09	30,000.00	10,104.91	33.68
CRA POSTAGE	0.00	30.00	30.00	100.00
CRA INSURANCE	544.50	900.00	355.50	39.50
CRA LICENSES AND PERMITS	175.00	175.00	0.00	0.00
CRA BOOKS, PUBLICATIONS & DUES	495.00	600.00	105.00	17.50
CRA ADVERTISING	0.00	300.00	300.00	100.00
CRA AGREEMENTS (NON-SAA)	17,000.00	17,000.00	0.00	0.00
CRA AGREEMENTS (SAA)	0.00	135,000.00	135,000.00	100.00
CRA Contribution - Master Plan Update	0.00	4,810.00	4,810.00	100.00
<b>Total Expenses:</b>	<b>39,252.59</b>	<b>190,615.00</b>	<b>151,362.41</b>	<b>79.41</b>
<b>Net Income from Operations:</b>	<b>357,819.10</b>	<b>209,186.00</b>	<b>148,633.10</b>	<b>71.05</b>
<b>Earnings before Income Tax:</b>	<b>357,819.10</b>	<b>209,186.00</b>	<b>148,633.10</b>	<b>71.05</b>
<b>Net Income (Loss):</b>	<b>357,819.10</b>	<b>209,186.00</b>	<b>148,633.10</b>	<b>71.05</b>