

**Sebring Regional Airport & Industrial Park  
Community Redevelopment Agency  
Commission Meeting Agenda  
November 19, 2020**

**Following SAA Board Meeting**

**Hendricks Field Center  
Sebring Airside Center**

- 1. OPENING ITEMS**
  - a) **Call to Order**
  - b) **Roll Call**
  - c) **Set the Agenda**
- 2. CONSENT AGENDA**
  - a) Approve September and October 2020 Minutes
- 3. ACTION ITEMS**
  - a) Resolution 20-09 Board Meetings
- 4. MISCELLANEOUS**
- 5. BOARD OF COMMISSIONERS' BUSINESS**
- 6. CONCERNS OF THE PUBLIC**
- 7. EMERGENCY BUSINESS**
- 8. ADJOURNMENT**

If a person decides to appeal any decision made by the Board at any meeting or hearing, he will need a verbatim record of the proceedings. The record must include the testimony and evidence upon which the appeal is to be based. Sebring Airport Authority also gives notice that the Chairman is authorized to cancel or postpone any scheduled meeting or hearing by directing the Executive Director to so inform all Board members and any other interested parties and the press. Sebring Airport Authority does not discriminate upon the basis of any individual's disability status. This non-discriminatory policy involves every aspect of the Board's functions, including one's access to, participation in, employment of, or treatment in its programs or activities. Anyone requiring reasonable accommodations as provided for in the Americans with Disabilities Act should contact Beverly K. Glarner, Sebring Airport Authority at 863-314-1301.

**Note:** Additional staff items may be interested if the come in after the agenda deadline.

**SEBRING REGIONAL AIRPORT & INDUSTRIAL PARK  
COMMUNITY REDEVELOPMENT AGENCY MEETING  
September 17, 2020**

The Sebring Regional Airport & Industrial Park Community Redevelopment Agency Board of Commissioners held a Telephonic-Technology conference call meeting September 17, 2020 at 1:20 p.m. A quorum was met, and the following were in attendance:

Craig Johnson	-	Chairman
Pete McDevitt	-	Vice Chairman
Mark Andrews	-	Secretary
Carl Cool	-	Asst. Secretary
Stanley Wells	-	Board Member
Sidney Valentine	-	Board Member

Also

Mike Willingham	-	Executive Director
Beverly Glarner	-	Executive Assistance
Colleen Plonsky	-	Director of Finance
Bob Swaine	-	Swaine and Harris
Jason Ali	-	Sebring Airport Authority

**1. OPENING ITEMS**

**A. Call to Order**

The CRA Meeting was called to order at 1:20 p.m.

**B. Roll Call**

Stanley Wells, Pete McDevitt, Craig Johnson, Carl Cool, Sid Valentine and Mark Andrews were present for the meeting. Terrill Morris was absent.

**C. Set the Agenda**

Executive Director, Mike Willingham asked the Chairman to please add action item 3c, Project Assistance Agreement – HVAC to the agenda. There was a motion to set the amended agenda by Sid Valentine and a second by Stanley Wells. The motion was passed with aye votes by McDevitt, Andrews, Wells, Cool, Valentine and Johnson.

**2. CONSENT AGENDA**

**Approve the Consent Agenda:**

There was a motion by Pete McDevitt to approve the Consent Agenda and a second by Sid Valentine. The motion was passed with aye votes by Wells, McDevitt, Johnson, Cool, Valentine and Andrews.

**3. ACTION ITEMS**

**A. Resolution 20-06 Approving Budget Amendment C20-04**

Colleen Plonsky presented this item. Pete McDevitt made a motion to approve with a second to the motion by Mark Andrews. The motion passed with aye votes from Wells, McDevitt, Andrews, Cool, Valentine, and Johnson.

**B. Resolution 20-07 Approving 2020-2021 CRA Annual Budget**

Colleen Plonsky presented this item. Pete McDevitt made a motion to approve with a second to the motion by Mark Andrews. The motion passed with aye votes from Wells, McDevitt, Andrews, Cool, Valentine, and Johnson.

**C. Project Assistance Agreement – HVAC Controls**

Mike Willingham presented this item. Pete McDevitt made a motion to approve with a second to the motion by Carl Cool. The motion passed with aye votes from Wells, McDevitt, Andrews, Cool, Valentine, and Johnson.

**4. MISCELLANEOUS**

**5. BOARD OF COMMISSIONERS' BUSINESS**

**6. CONCERNS OF THE PUBLIC**

**7. EMERGENCY BUSINESS**

**8. ADJOURNMENT**

Meeting was adjourned at 1:26 p.m.

  
Mike Willingham, Ex. Director

11.19.20  
Approved by Board



**SEBRING REGIONAL AIRPORT & INDUSTRIAL PARK  
COMMUNITY REDEVELOPMENT AGENCY MEETING  
October 15, 2020**

The Sebring Regional Airport & Industrial Park Community Redevelopment Agency Board of Commissioners held a Telephonic-Technology conference call meeting October 15, 2020 at 1:24 p.m. A quorum was met, and the following were in attendance:

Craig Johnson	-	Chairman
Pete McDevitt	-	Vice Chairman
Mark Andrews	-	Secretary
Carl Cool	-	Asst. Secretary
Stanley Wells	-	Board Member
Sidney Valentine	-	Board Member

Also

Mike Willingham	-	Executive Director
Beverly Glarner	-	Executive Assistance
Colleen Plonsky	-	Director of Finance
Bob Swaine	-	Swaine and Harris
Jason Ali	-	Sebring Airport Authority

**1. OPENING ITEMS**

**A. Call to Order**

The CRA Meeting was called to order at 1:24 p.m. Bob Swaine explained the Executive Order by the Governor.

**B. Roll Call**

Stanley Wells, Pete McDevitt, Craig Johnson, Carl Cool, Sid Valentine and Mark Andrews were present for the meeting. Terrill Morris was absent.

**C. Set the Agenda**

There was a motion to set the agenda by Pete McDevitt and a second by Carl Cool. The motion was passed with aye votes by McDevitt, Andrews, Wells, Cool, Valentine and Johnson.

**2. ACTION ITEMS**

**A. Resolution 20-08 Approving Budget Amendment C20-05**

Colleen Plonsky presented this item. Pete McDevitt made a motion to approve with a second to the motion by Sid Valentine. The motion passed with aye votes from Wells, McDevitt, Andrews, Cool, Valentine, and Johnson.

**3. MISCELLANEOUS**

4. **BOARD OF COMMISSIONERS' BUSINESS**

5. **CONCERNS OF THE PUBLIC**

6. **EMERGENCY BUSINESS**

7. **ADJOURNMENT**

Meeting was adjourned at 1:28 p.m.



Mike Willingham, Ex. Director

11.19.20

Approved by Board

**RESOLUTION NO. 20-09**

**A RESOLUTION OF THE SEBRING REGIONAL AIRPORT AND INDUSTRIAL PARK COMMUNITY REDEVELOPMENT AGENCY AUTHORIZING PARTICIPATION OF ITS BOARD OF COMMISSIONERS BY REMOTE MEANS DUE TO COVID-19, AUTHORIZING EXECUTION OF OFFICIAL DOCUMENTS, AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Governor of the State of Florida issued Executive Order Number 20-51 on March 1, 2020 directing the State Health Officer and Surgeon General to declare a public health emergency in the State of Florida due to the COVID-19 outbreak;

**WHEREAS**, on March 1, 2020, the State Health Officer and Surgeon issued a Declaration of Public Health Emergency determining that COVID-19 is a threat to public health in the State of Florida, which Declaration was most recently renewed on October 23, 2020 for an additional 60 days;

**WHEREAS**, the Governor of the State of Florida issued Executive Order Number 20-52 on March 9, 2020 declaring a state of emergency exists in the State of Florida and reciting the Centers for Disease Control and Prevention recommendation of mitigation measures, including limiting face-to-face contact with others as much as possible and staying home when sick; and

**WHEREAS**, the Sebring Regional Airport and Industrial Park Community Redevelopment Agency (the "CRA") recognizes that limiting face-to-face contact with others and practicing social distancing has been advised due to the COVID-19 public health emergency;

**WHEREAS**, the CRA finds that its board of commissioners, as well as CRA staff and members of the public, will benefit from continued participation in meetings through the use of telephone conferencing or other interactive electronic technology; and

**WHEREAS**, Florida law provides that a majority of the commissioners constitutes a quorum for the purpose of conducting official business of the CRA and that action may be taken by the CRA upon a vote of the majority of the commissioners physically present, unless a larger number is required for any case.

**NOW, THEREFORE, BE IT RESOLVED BY** the board of commissioners of the Sebring Regional Airport and Industrial Park Community Redevelopment Agency that:

- 1.** The foregoing recitals are incorporated herein by reference and made a part hereof.
- 2.** The CRA finds good cause that the physical absence of a commissioner of the CRA from a meeting because of a well-founded concern of contracting COVID-19 is an extraordinary circumstance justifying the commissioner's absence and need to attend and vote by virtual means.



3. A commissioner may participate and vote in meetings of the CRA by telephone conference or other interactive electronic technology.

4. An affirmative vote of a majority of the commissioners physically present is necessary for any action taken.

5. This resolution shall take effect immediately upon its passage and remain in effect until terminated by the CRA following expiration or termination of the Declaration of Public Health Emergency by the State Health Officer and Surgeon General.

6. Notwithstanding the foregoing, the CRA may meet, and the commissioners of the CRA may appear, participate, and vote in such meetings, utilizing telephone conferencing or other interactive electronic technology means if the Governor of the State of Florida issues Executive Orders permitting the same.

7. The CRA Chair or Vice-Chair are authorized and directed to execute this resolution and all other official documents on behalf of the CRA that are approved on or after the date of this resolution.

**PASSED AND ADOPTED** by the commissioners of the Sebring Regional Airport and Industrial Park Community Redevelopment Agency on the 19<sup>th</sup> day of November, 2020.



**SEBRING REGIONAL AIRPORT AND  
INDUSTRIAL PARK COMMUNITY  
REDEVELOPMENT AGENCY**

By: [Signature]  
 Mike Willingham, as its Chair or Ex. Director  
 \_\_\_\_\_, as its Vice Chair