

**Sebring Regional Airport & Industrial Park  
Community Redevelopment Agency  
Commission Meeting Agenda  
April 21, 2022**

**Following SAA Board Meeting**

**Hendricks Field Center  
Sebring Airside Center**

- 1. OPENING ITEMS**
  - a) Call to Order**
  - b) Roll Call**
  - c) Set the Agenda**
- 2. CONSENT AGENDA**
  - a) Approve March 2022 Minutes
- 3. ACTION ITEMS**
  - a) Resolution CRA 22-01 Approving Budget Amendment C22-01
- 4. MISCELLANEOUS**
- 5. BOARD OF COMMISSIONERS' BUSINESS**
- 6. CONCERNS OF THE PUBLIC**
- 7. EMERGENCY BUSINESS**
- 8. ADJOURNMENT**

If a person decides to appeal any decision made by the Board at any meeting or hearing, he will need a verbatim record of the proceedings. The record must include the testimony and evidence upon which the appeal is to be based. Sebring Airport Authority also gives notice that the Chairman is authorized to cancel or postpone any scheduled meeting or hearing by directing the Executive Director to so inform all Board members and any other interested parties and the press. Sebring Airport Authority does not discriminate upon the basis of any individual's disability status. This non-discriminatory policy involves every aspect of the Board's functions, including one's access to, participation in, employment of, or treatment in its programs or activities. Anyone requiring reasonable accommodations as provided for in the Americans with Disabilities Act should contact Beverly K. Glarner, Sebring Airport Authority at 863-314-1301.

**Note:** Additional staff items may be interested if the come in after the agenda deadline.

**SEBRING REGIONAL AIRPORT & INDUSTRIAL PARK  
COMMUNITY REDEVELOPMENT AGENCY MEETING  
March 17, 2022**

The Sebring Regional Airport & Industrial Park Community Redevelopment Agency Board of Commissioners held a in person and telephonic-technology conference call meeting March 17, 2022 at 1:29 p.m. A quorum was met, and the following were in attendance:

Pete McDevitt	-	Chairman
Carl Cool	-	Vice Chairman
Mark Andrews	-	Secretary
Craig Johnson	-	Board Member
Terrill Morris	-	Board Member
Stanley Wells	-	Board Member

Also

Mike Willingham	-	Executive Director
Beverly Glarner	-	Executive Assistant
Colleen Plonsky	-	Director of Finance
Bob Swaine	-	Swaine and Harris
Kathy Rapp	-	HCBOCC Liaison
Berk Edwards	-	Edward Mediation
John Rousch	-	EAA
Julie Fowler	-	ClifftonLarsonAllen

**1. OPENING ITEMS**

**A. Call to Order**

The CRA Meeting was called to order at 1:29p.m.

**B. Roll Call**

Mark Andrews, Pete McDevitt, Carl Cool, Terrill Morris, Craig Johnson and Stanley Wells were present in person. Sid Valentine was absent.

**2. CONSENT AGENDA**

**Approve the Consent Agenda:**

There was a motion by Terrill Morris to approve the Consent Agenda and a second by Craig Johnson. The motion was passed with aye votes by McDevitt, Johnson, Cool, Morris, Wells and Andrews.

**3. ACTION ITEMS**

**A. Interlocal Agreement – Building 22 Reroof Project**

This item was presented by Mike Willingham. There was a motion by Craig Johnson to approve the item with a second by Terrill Morris. The motion was passed with aye votes by Cool, Morris, Wells, McDevitt, Johnson, and Andrews

**4. MISCELLANEOUS**

Julie Fowler gave her presentation on CRA Audited Financials. There was a motion by Carl Cool to approve the Audited Financials with a second by Mark Andrews. The motion was passed with aye votes by Cool, Morris, Wells, McDevitt, Johnson and Andrews.

**5. BOARD OF COMMISSIONERS' BUSINESS**

**6. CONCERNS OF THE PUBLIC**

**7. ADJOURNMENT**

Meeting was adjourned at 2:05 p.m.



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Mike Willingham, Ex. Director

4-21-22

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Approved by Board

**CRA RESOLUTION NO. 22-01**

A RESOLUTION OF THE SEBRING REGIONAL AIRPORT AND INDUSTRIAL PARK COMMUNITY REDEVELOPMENT AGENCY AUTHORIZING THE FIRST AMENDMENT TO THE FISCAL YEAR 2021/2022 BUDGET AND AMENDING CRA RESOLUTION 21-05; PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the Board of County Commissioners of Highlands County, Florida created a redevelopment trust fund (“Trust Fund”) for the Sebring Regional Airport and Industrial Park Community Redevelopment Agency (“CRA”) pursuant to Section 163.387, Florida Statutes; and

**WHEREAS**, for Fiscal Year 2021/2022, the CRA budgeted and appropriated funds deposited in the Trust Fund to pay certain administrative and operating expenses as well as project and program expenses of the CRA in accordance with the Community Redevelopment Plan Update – Second Updated, dated November 19, 2015 (the “Plan); and

**WHEREAS**, CRA Resolution 21-05 was approved by the CRA on September 16, 2021 adopting the Fiscal Year 2021/2022 Budget as presented; and

**WHEREAS**, Section 189.016(6), Florida Statutes, provides that the CRA may amend its budget at any time within a fiscal year; and

**WHEREAS**, as a result of certain delays and exigencies in the coordination and scheduling of certain projects approved under the Plan, the CRA needs to reallocate funds within the Fiscal Year 2021/2022 Budget; and

**WHEREAS**, there is a need to true-up the Trust Fund’s net balance at the end of Fiscal Year 2020/2021 by an increase of \$6,060.00 as reflected in the CRA’s 2021 Audit.

**NOW, THEREFORE, BE IT RESOLVED BY THE SEBRING REGAIONAL AIRPORT AND INDUSTRIAL PARK COMMUNITY REDEVELOPMENT AGENCY:**

**RESOLUTION NO. 22-01**

1. The Board of Commissioners of the CRA hereby approves and adopts the Budget Amendment # CRA C22-01 (the "Amended Budget") attached hereto as Exhibit "A."

2. CRA Resolution 21-05 is hereby amended in accordance with Exhibit "A" hereto.


3. This resolution shall become effective immediately upon adoption.

**PASSED IN PUBLIC SESSION** of the Board of Commissioners of the Sebring Regional Airport and Industrial Park Community Redevelopment Agency, this 17th day of April, 2022.

  
(Printed Name) Beverly K. Glarner

  
(Printed Name) Mike Willingham

By:   
 Pete McDevitt as its Chair or  
 Carl Cool, as its Vice Chair

Attest:   
 Mark Andrews, as its Secretary or  
 Sidney Valentine, as its Asst. Secretary

ADOPTED this 21<sup>st</sup> day of April, 2022.

**SEBRING REGIONAL AIRPORT AND COMMUNITY REDEVELOPMENT AGENCY**

**BUDGET AMENDMENT # CRA C22-01**

**EFFECTIVE ACCOUNTING PERIOD: March 31, 2022**

4/21/2022

SUBMITTED BY: Colleen Plonsky

SIGNATURE:



CENTER	ACCOUNT	ACCOUNT NAME	ORIGINAL BUDGET	INCREASE	DECREASE	REVISED BUDGET	Reason:
REVENUE							
	389-000-CRA	FUND BALANCE BROUGHT FORWARD	\$ 2,031,701.00	\$ 6,060.00	\$ -	\$ 2,037,761.00	Fund Balance 2021 Audit
COST CENTER (expenses)							
	542-304-CRA	AIRFIELD DRAINAGE REHAB	\$ 450,927.00	\$ 6,060.00	\$ -	\$ 456,987.00	All revenue earned in current year 2020-2021 plus any carryover from previous years to be allocated to specific project(s)
	542-303-CRA	RUNWAY EXT1-19 TAXIWAY A EXT 7,000 TOTAL	\$ 750,349.00	\$ -	\$ 750,349.00	\$ -	Stalled Project
	542-301-CRA	HAYWOOD TAYLOR RESURFACING	\$ 740,000.00	\$ 145,349.00	\$ -	\$ 885,349.00	Reallocation
	542-305-CRA	BUILDING 22 REROOF	\$ -	\$ 605,000.00	\$ -	\$ 605,000.00	Reallocation
		Total Increase/(Decrease):	\$ -	\$ -	\$ -	\$ -	
				Revenue Inc(Dec)	Expense Inc(Dec)		
		Budgeted Operating Reserve	\$0.00	\$ 6,060.00	\$ 6,060.00	\$0.00	

REQUEST #: CRA C22-01

TRANSFER TYPE:

- ITEM TO ITEM
- OPERATING RESERVE
- BY RESOLUTION # CRA 22-01

BOARD APPROVAL:

Chairman - Pete McDevitt



Secretary - Mark Andrews

