

**Sebring Regional Airport & Industrial Park
Community Redevelopment Agency
Commission Meeting Agenda
March 12, 2026**

Following SAA Board Meeting

**Hendricks Field Center
Sebring Airside Center**

1. OPENING ITEMS

- a) **Call to Order**
- b) **Roll Call**

2. CONSENT AGENDA

- a) Approve January 2026 Minutes

3. ACTION ITEMS

- a) Interlocal Agreement – Sebring Airport Authority and Community Redevelopment Association (CRA) – Airport Signage (\$34,226)
- b) Interlocal Agreement – Sebring Airport Authority and Community Redevelopment Association (CRA) – Repairs for Buildings 916, 917, 918, 919 (\$115,774)

4. MISCELLANEOUS

5. BOARD OF COMMISSIONERS' BUSINESS

6. CONCERNS OF THE PUBLIC

7. EMERGENCY BUSINESS

8. ADJOURNMENT

If a person decides to appeal any decision made by the Board at any meeting or hearing, he will need a verbatim record of the proceedings. The record must include the testimony and evidence upon which the appeal is to be based. Sebring Airport Authority also gives notice that the Chairman is authorized to cancel or postpone any scheduled meeting or hearing by directing the Executive Director to so inform all Board members and any other interested parties and the press. Sebring Airport Authority does not discriminate upon the basis of any individual's disability status. This non-discriminatory policy involves every aspect of the Board's functions, including one's access to, participation in, employment of, or treatment in its programs or activities. Anyone requiring reasonable accommodations as provided for in the Americans with Disabilities Act should contact Jami Olive, Sebring Airport Authority at 863-314-1317.

Note: Additional staff items may be considered if they come in after the agenda deadline.

**SEBRING REGIONAL AIRPORT & INDUSTRIAL PARK
COMMUNITY REDEVELOPMENT AGENCY MEETING
February 19, 2026**

The Sebring Regional Airport & Industrial Park Community Redevelopment Agency Board of Commissioners held an in person and telephonic-technology conference call meeting February 19, 2026, at 1:54 p.m. A quorum was met, and the following were in attendance:

Stanley Wells	-	Chairman
Carl Cool	-	Secretary
Mark Andrews	-	Board Member
Pete McDevitt	-	Board Member
D. Craig Johnson	-	Vice Chairman (by Teams Only)

Also

Mike Willingham	-	Executive Director
Andrew Bennett	-	Deputy Director
Colleen Plonsky	-	Director of Finance (by Teams)
Jami Olive	-	Airport Services Manager
Bob Swaine	-	Swaine, Harris & Wohl, P.A.
Rex Thompson	-	Allied Universal
Heather Meyer	-	AtkinsRéalís
Keira Medina	-	Avcon, Inc.
Eric Menger	-	Hanson
Craig Sucich	-	RS&H
Sara Beth Rodgers	-	Highlands County Economic Development

1. OPENING ITEMS

A. Call to Order

The CRA Meeting was called to order at 2:18 p.m. by Chairman Stanley Wells.

B. Roll Call

Mark Andrews, Carl Cool, Pete McDevitt, and Stanley Wells were present at the meeting. D. Craig Johnson was present by Teams for the meeting. Jason Dunkel and Terrill Morris were absent.

2. CONSENT AGENDA

Chairman Stanley Wells asked if there was any public comment pertaining to the consent agenda items, with no comments asked.

Approve the Consent Agenda:

There was a motion by Pete McDevitt to approve the Consent Agenda and a second by Mark Andrews. The motion was passed with ayes from Andrews, Cool, Johnson (by Teams), McDevitt, and Wells.

3. ACTION ITEMS

Chairman Stanley Wells asked if there was any action items, Executive Willingham stated no action items to present.

4. MISCELLANEOUS

Chairman Stanley Wells asked if there was any miscellaneous items, Executive Willingham stated nothing to present.

5. BOARD OF COMMISSIONERS' BUSINESS

No items were presented.

6. CONCERNS OF THE PUBLIC

No items were presented.

7. EMERGENCY BUSINESS

No items were presented.

8. ADJOURNMENT

The meeting was adjourned at 2:19 p.m.

Mike Willingham, Executive Director

Approved by Board

Sebring Airport Authority Agenda Item Summary

Meeting Date: March 12, 2026

Presenter: Andrew Bennett

Agenda Item: Interlocal Agreement (ILA) – Airport Signage

Background: Attached is ILA between the SAA and CRA regarding the Airport Signage improvement project. The CRA finds that payment of funds in the amount of Thirty-Four Thousand Two Hundred Twenty-Six Dollars and No/100ths (\$34,226.00) for the fabrication and installation of the Project will benefit and enhance the CRA Area, and that financial assistance to SAA is appropriate and furthers the purposes of the Community Redevelopment Plan.

Requested Motion: Move to approve and authorize the Chairman or Vice Chairman and Secretary or Assistant Secretary to execute the ILA.

Board Action:

Approved **X**

Denied

Tabled

Prepared by and Return to:

Sebring Airport Authority
128 Authority Lane
Sebring, Florida 33870

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT is entered into this 12th day of March, 2026, between **SEBRING AIRPORT AUTHORITY**, a body politic created by Florida law (herein referred to as “SAA”) and the **SEBRING REGIONAL AIRPORT AND INDUSTRIAL PARK COMMUNITY REDEVELOPMENT AGENCY**, a body politic and corporate created pursuant to Part III, Chapter 163, Florida Statutes (herein referred to as “CRA”).

WHEREAS, the SAA owns and leases real property and operates an airport located at the Sebring Regional Airport and Industrial Park in Highlands County, Florida (herein referred to as the “Property”); and

WHEREAS, the CRA was formed by the Highlands County Board of County Commissioners for the purpose of assisting SAA in the development, funding and operation of the Sebring Regional Airport and Industrial Park; and

WHEREAS, the CRA has determined that the use of tax increment revenues in the Park to provide financial support for maintenance thereof is appropriate and consistent with the Community Redevelopment Plan, as updated December 9, 2021 (the “Plan”); and

WHEREAS, the SAA has requested the CRA to fund the design and installation of the project entitled “Airport Signage” (herein referred to as the “Project”), a project specifically identified in the Plan; and

WHEREAS, at a public meeting of the CRA on the 12th day of March, 2026, the CRA voted to approve the funding of the design and installation of the Project; and

WHEREAS, the CRA finds that the Project will further economic development within the Park, and the Project is consistent with and in furtherance of the Plan; and

WHEREAS, the SAA and the CRA find that the Project is a reasonable and necessary undertaking for the SAA, and that financial assistance for the Project by the CRA is consistent with the purposes for which the CRA was created and with the Plan; and

WHEREAS, this Agreement is made and entered between the parties pursuant to Section 163.01, Florida Statutes, the " Florida Interlocal Cooperation Act of 1969 "; and

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **RECITALS.** The recitals set forth above are hereby incorporated in this Project Assistance Agreement in their entirety.

2. **TERM.** This Interlocal Agreement will be effective as of the date of filing with the Clerk of the Circuit Court of Highlands County and will remain in effect unless terminated by either one of the parties hereto.

3. **PROJECT ASSISTANCE PAYMENTS.** The CRA finds that payment of funds in the amount of Thirty-Four Thousand Two Hundred Twenty-Six Dollars and No/100ths (\$34,226.00) for the design and installation of Project will benefit and enhance the CRA Area, and that financial assistance to SAA is appropriate and furthers the purposes of the Plan, as set forth above.

4. **NOTICES.** Whenever any notice is required or permitted by this Agreement to be given, such notice shall be by certified mail, overnight delivery or facsimile addressed to:

SAA:

Sebring Airport Authority
Attn: Executive Director
128 Authority Lane
Sebring, FL 33870

CRA:

Sebring Regional Airport and Industrial Park Community Redevelopment Agency
Attn: Chairman
128 Authority Lane
Sebring, FL 33870

Notice shall be considered given when deposited with the U.S. Postal Service or commercial carrier, postage prepaid, or when received by the other party if by facsimile. Each party will be responsible for notifying the others of any change in its address.

5. **AMENDMENT.** No amendment, modification, or alteration of the terms hereof shall be binding unless the same is in writing, dated subsequent to the date hereof, and duly executed by each party.

6. **MULTIPLE ORIGINALS.** Multiple copies of this Agreement may be executed, each of which shall be deemed an original. Recording is strictly prohibited and shall be an event of default by the party causing the recording to be made.

7. **HOLD HARMLESS.** SAA agrees to save and hold CRA, its officers, agents and employees harmless from any and all liabilities, claims, actions, damages, awards and judgments to the extent allowed by law, arising from the SAA's obligations contained herein to contract and supervise the Project. However, nothing contained herein shall constitute a waiver by SAA of its sovereign immunity and the limitations set forth in Section 768.28, Florida Statutes.

8. **PERMIT, LICENSES AND AGREEMENTS.** SAA is responsible for obtaining all permits, licenses and agreements required for the Project.

9. **RECORDS.** SAA shall document all expenditures of money in detail sufficient for a proper pre-audit and post-audit report. SAA shall retain all records supporting the Project costs for three (3) years after the fiscal year in which the final payment was released by the CRA, or until final resolution of matters resulting from any litigation, claim or audit that started prior to the expiration of the three (3) year record retention period.

10. **INSPECTION.** CRA reserves the right to inspect the Project at any reasonable time, as well as the right to audit any and all financial records pertaining to the Project at any reasonable time. This Interlocal Agreement can be unilaterally canceled and no further payments made by the CRA, if SAA refuses to allow public access to all documents, papers, letters or other material made or received in conjunction with the Interlocal Agreement pursuant to the provisions of Chapter 119, Florida Statutes.

11. **EFFECTIVE**. This Interlocal Agreement has been executed pursuant to Section 163.01, Florida Statutes, and shall become effective upon execution by all parties.

12. **BENEFIT**. Nothing in this Interlocal Agreement shall be construed to benefit any person or entity not a party to this Agreement. The expenditure of funds by CRA is for the improvement and benefit of property located within the CRA Redevelopment Area and will benefit the CRA.

13. **FILING EFFECTIVE DATE**. As required by Section 163.01(11), Florida Statutes, the Interlocal Agreement shall be filed with the Clerk of the Circuit Court of Highlands County after execution by the parties, and shall take effect upon the date of filing.

IN WITNESS WHEREOF, the parties hereto or their lawful representatives, have executed this Agreement as of the date above written.

ATTEST:

SEBRING AIRPORT AUTHORITY, a body politic created by Florida law

By: 
Carl Cool, Secretary

By: 
Stanley Wells, Chairman

Date: March 12, 2026

Date: March 12, 2026

ATTEST:

SEBRING REGIONAL AIRPORT AND INDUSTRIAL PARK COMMUNITY REDEVELOPMENT AGENCY, a body politic and corporate created and operating under Part III, Chapter 163, Florida Statutes

By: 
Carl Cool, Secretary

By: 
Stanley Wells, Chairman

Date: March 12, 2026

Date: March 12, 2026

Sebring Airport Authority Agenda Item Summary

Meeting Date: March 12, 2026

Presenter: Andrew Bennett

Agenda Item: Interlocal Agreement (ILA) – Buildings 916, 917, 918, & 919 Repairs and Maintenance

Background: Attached is ILA between the SAA and CRA regarding the Buildings 916, 917, 918, & 919 Repairs and Maintenance project. The CRA finds that payment of funds in the amount of One Hundred Fifteen Thousand Seven Hundred Seventy-Four Dollars and No/100ths (\$115,774.00) for the design and construction of the Project will benefit and enhance the CRA Area, and that financial assistance to SAA is appropriate and furthers the purposes of the Community Redevelopment Plan.

Requested Motion: Move to approve and authorize the Chairman or Vice Chairman and Secretary or Assistant Secretary to execute the ILA.

Board Action:

Approved X

Denied

Tabled

Prepared by and Return to:

Sebring Airport Authority
128 Authority Lane
Sebring, Florida 33870

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT is entered into this 12th day of March, 2026, between **SEBRING AIRPORT AUTHORITY**, a body politic created by Florida law (herein referred to as “SAA”) and the **SEBRING REGIONAL AIRPORT AND INDUSTRIAL PARK COMMUNITY REDEVELOPMENT AGENCY**, a body politic and corporate created pursuant to Part III, Chapter 163, Florida Statutes (herein referred to as “CRA”).

WHEREAS, the SAA owns and leases real property and operates an airport located at the Sebring Regional Airport and Industrial Park in Highlands County, Florida (herein referred to as the “Property”); and

WHEREAS, the CRA was formed by the Highlands County Board of County Commissioners for the purpose of assisting SAA in the development, funding and operation of the Sebring Regional Airport and Industrial Park; and

WHEREAS, the CRA has determined that the use of tax increment revenues in the Park to provide financial support for maintenance thereof is appropriate and consistent with the Community Redevelopment Plan, as updated December 9, 2021 (the “Plan”); and

WHEREAS, the SAA has requested the CRA to fund the building repairs of the project entitled “Buildings 916, 917, 918, & 919 Repairs and Maintenance” (herein referred to as the “Project”), a project specifically identified in the Plan; and

WHEREAS, at a public meeting of the CRA on the 12th day of March, 2026, the CRA voted to approve the funding of the design and installation of the Project; and

WHEREAS, the CRA finds that the Project will further economic development within the Park, and the Project is consistent with and in furtherance of the Plan; and

WHEREAS, the SAA and the CRA find that the Project is a reasonable and necessary undertaking for the SAA, and that financial assistance for the Project by the CRA is consistent with the purposes for which the CRA was created and with the Plan; and

WHEREAS, this Agreement is made and entered between the parties pursuant to Section 163.01, Florida Statutes, the " Florida Interlocal Cooperation Act of 1969 "; and

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **RECITALS**. The recitals set forth above are hereby incorporated in this Project Assistance Agreement in their entirety.

2. **TERM**. This Interlocal Agreement will be effective as of the date of filing with the Clerk of the Circuit Court of Highlands County and will remain in effect unless terminated by either one of the parties hereto.

3. **PROJECT ASSISTANCE PAYMENTS.** The CRA finds that payment of funds in the amount of One Hundred Fifteen Thousand Seven Hundred Seventy-Four Dollars and No/100ths (\$115,774.00) for the building repairs of Project will benefit and enhance the CRA Area, and that financial assistance to SAA is appropriate and furthers the purposes of the Plan, as set forth above.

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Attn: Executive Director
128 Authority Lane
Sebring, FL 33870

CRA:

Sebring Regional Airport and Industrial Park Community Redevelopment Agency
Attn: Chairman
128 Authority Lane
Sebring, FL 33870

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7. **HOLD HARMLESS.** SAA agrees to save and hold CRA, its officers, agents and employees harmless from any and all liabilities, claims, actions, damages, awards and judgments to the extent allowed by law, arising from the SAA's obligations contained herein to contract and supervise the Project. However, nothing contained herein shall constitute a waiver by SAA of its sovereign immunity and the limitations set forth in Section 768.28, Florida Statutes.

8. **PERMIT, LICENSES AND AGREEMENTS.** SAA is responsible for obtaining all permits, licenses and agreements required for the Project.

9. **RECORDS.** SAA shall document all expenditures of money in detail sufficient for a proper pre-audit and post-audit report. SAA shall retain all records supporting the Project costs for three (3) years after the fiscal year in which the final payment was released by the CRA, or until final resolution of matters resulting from any litigation, claim or audit that started prior to the expiration of the three (3) year record retention period.

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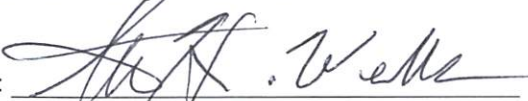
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ATTEST:

By: 
Carl Cool, Secretary
Date: March 12, 2026


SEBRING AIRPORT AUTHORITY, a body politic created by Florida law

By: 
Stanley Wells, Chairman
Date: March 12, 2026

ATTEST:

By: 
Carl Cool, Secretary
Date: March 12, 2026

SEBRING REGIONAL AIRPORT AND INDUSTRIAL PARK COMMUNITY REDEVELOPMENT AGENCY, a body politic and corporate created and operating under Part III, Chapter 163, Florida Statutes

By: 
Stanley Wells, Chairman
Date: March 12, 2026